# FCSN Logo: Five hearts coming together, forming a shape of a star

Strategic Planning Process: Phase 1 Timeline

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| Process Step | Participants | Dates/Deadlines |
| **Survey** of all Stakeholders: Staff, Board, Volunteers, Families, Partners | 79 Individuals | DONE (Spring-  Summer 2023) |
| FCSN Staff invited to recommend stakeholders for consultant **interviews** | **Staff** | DONE (Summer 2023) |
| **Interviews** with external stakeholders | 24 Individuals | DONE (Fall 2023) |
| **Report and Process Timeline** from Consultant shared with Board via email. Request 2-3 board volunteers to participate in Core Values working group. | **Board** | December 6, 2023 |
| **Report and Process Timeline** shared with Staff | **Staff** | December 6, 2023 |
| Presentation and discussion of **Report** and **Timeline**. | **Staff** | December 12 All Staff Meeting |
| Presentation and discussion with FCSN Board of Directors. | **Board** | January 8 |
| Recruit members of **Core Values** **Working Group** and hold mini-retreat to create a first draft of Core Values | 8-10 **Staff**  2-3 **Board** | January 18, 2024  11am – 1pm |
| **Draft Core Values** discussed in a series of small group meetings including 8 for staff and 1 for the full Board. | All **Staff**  Full **Board** | Completed by February 8 |
| Administrative Leadership Team, Executive Director, Board representatives, and consultant **finalize core values** to send to the board. | Designated Leaders | February 29-10:30am |
| Board Meeting to discuss and vote on **core values**. | **Board** | March 18 |
| In Person **Mission Statement** generation meeting with Federation Staff and Board. **Vision Statement** will also be discussed and potentially revised. | All **Staff**  Full **Board** | March 21 (tentative date of March all staff) |
| Subcommittee is appointed by the Executive Director to wordsmith final draft of changes agreed upon in the **Mission Statement** meeting. | Designated Staff | April 10 |
| Final **Mission Statement** shared with staff and Board via survey to solicit final comments. | **Board** and **Staff** | Survey Open  April 12-26 |
| New **Mission Statement** approved by Board | **Board** | May 20 |
| A task force convened by the Executive Director proposes 3 – 5 options for a **New Name** for the Federation. | **Staff** and **Board** | Proposals due May 30 |
| Staff surveyed on proposed options for a **New Name.** | **Staff** | June 4 - June 11 |
| Board votes on a **New Name** for the Federation. | **Board** | June 17 (tentative) |